

**Application for Deadline Extensions and Adjustments**

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| NISQ D11 for Guidance | | |
| NISQ Approved Centre Details | Name –  NISQ Registration Number –  Address –  Governing Body /Director /Qualification Coordinator – Making the Application for a Deadline Extension or Adjustment  Name –  Position within NISQ Approved Centre – | Supplied Yes/No |
| Learner Details | Name –  Unique Learner identification Number –  Address – |  |
| Qualification Details | Title of NISQ Regulated Qualification Registered For –  NISQ Regulated Qualification Identification Number –  Modules Completed – Titles  Units Completed – Titles  Assessments Completed –  Learning Outcomes Completed – |  |
| Explanation for Request | Provide Details for Applying for a Deadline Extension or Adjustment on behalf of the Learner –  (See NISQ D11 for Guidance) |  |
| Supporting Documentation | List and Attach Documentation to support the application: |  |
| Statement from the NISQ Approved Centre Governing Body or their Representative (Qualification Coordinator) | This can be a supporting statement, outlining details of the circumstances - |  |
| Declaration | As the Governing Body of the named NISQ Approved Centre or their representative I hereby in writing confirm the information I have submitted is true and factually correct and is appropriate in order to support an application for a Deadline Extension or an Adjustment for the named Learner.  Signature –  Name –  Date - |  |
| NISQ Approval Panel Outcome | The approval panel on behalf of the Governing Body of NISQ have Approved this application for a Deadline Extension or Adjustment to the named Learner.  The Following Deadline Extension will be applied to the named Learner –  The Following Adjustment will be applied to the named Learner -  Signed –  Name -  Member of the Approval Panel/position –  Date - |  |
| NISQ Approval Panel Outcome | The Approval panel on behalf of the Governing Body of NISQ has rejected this application for the named Learner –  Explanation for Rejection –  The application does not fit the criteria set out in NISQ D11 for a Deadline Extension or an Adjustment –  The Panel Require more information/evidence – see action plan -  Signed –  Name -  Member of the Approval Panel/position –  Date - |  |
| Action Plan if Required | Approval Panel require more information to process this application –  Namely -  Suggested Action Plan – re submit the application along with the required documentation –  Signed –  Name -  Member of the Approval Panel/position –  Date - |  |

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| Payment by debit card / Bank Transfer:  Bank Transfer details:  A/C Name:  Sort Code:  A/C Number:  BIC:  IBAN: | GSQ Group Corporate Acc.  09-02-22  10796959  GB39ABBY09022210796959 |
| (please quote the following reference via your bank transfer payment) | “Ref: NISQ and ………… [the applicants unique reference number]“ |